



LATE ADD REGISTRATION OFFICE OF THE REGISTRAR

Last Name: _____ First Name: _____

Student ID: _____

VU E-Mail: _____ Phone Number: (____) _____

Indicate Semester & Year: Summer Spring Fall Year

Indicate Class Level: Freshman Sophomore Junior Senior

Indicate Program: Traditional Undergraduate Professional Studies Graduate

Step 1) Obtain instructor's signature approval for each course to be reinstated:

Table with 5 columns: Course Prefix, Course Number, Section Number, Units, Instructor's Signature. Includes a sample row with ENGL 120C 01 03 and a note: (TUG Only) Note: Only sign if authorizing late add.

Signature Approvals in Sequence After Step 1 Above:

Step 2) Financial Aid Office (Required for All Students)

Step 3) Office of Accounting Operations (Required for All Students)

Step 4) Academic Advisor (TUG Freshman class, PS, and GRAD Required)

Step 5) Student Signature (Required for All Students)

Step 5A) Date

Step 6: Email Completed Form To Registrar's Office: Records.Support@Vanguard.edu from your VU Student Email.

Step 6) Office of the Registrar

Date



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Tuition and Fees

| I. COST TO ATTEND VANGUARD | FALL | SPRING | SUMMER |
|--|-------------|---------------|---------------|
| a. Tuition | \$ _____ | \$ _____ | \$ _____ |
| b. Miscellaneous Class Instruction Fees (i.e. Arts, Science, Music, etc.) | \$ _____ | \$ _____ | \$ _____ |
| TOTAL COST: | \$ _____ | \$ _____ | \$ _____ |

Scholarships, Loans and Deposits

| II. FINANCIAL AID & CREDITS | FALL | SPRING | SUMMER |
|---|-------------|---------------|---------------|
| a. Gift Aid (scholarships and grants) | \$ _____ | \$ _____ | \$ _____ |
| b. Loans | \$ _____ | \$ _____ | \$ _____ |
| Subsized Stafford Loan Awarded \$ _____ | Net\$ _____ | \$ _____ | \$ _____ |
| Unsubsidized Stafford Loan Awarded \$ _____ | Net\$ _____ | \$ _____ | \$ _____ |
| Federal PLUS Loan Awarded \$ _____ | Net\$ _____ | \$ _____ | \$ _____ |
| Private Loan Awarded \$ _____ | Net\$ _____ | \$ _____ | \$ _____ |
| Perkins Loan Awarded \$ _____ | Net\$ _____ | \$ _____ | \$ _____ |
| TOTAL FINANCIAL AID & CREDITS: | \$ _____ | \$ _____ | \$ _____ |

Summary

| III. SUMMARY | FALL | SPRING | SUMMER |
|--|-------------|---------------|---------------|
| a. Your Total Costs (Section I) | \$ _____ | \$ _____ | \$ _____ |
| b. Your Total Financial Aid & Credits (Section II) | \$ _____ | \$ _____ | \$ _____ |
| c. YOUR AMOUNT TO BE PAID TO VANGUARD | \$ _____ | \$ _____ | \$ _____ |
| TOTAL DUE FOR FALL/SPRING/SUMMER: | \$ _____ | | |