

: OCTOBER 9, 2017

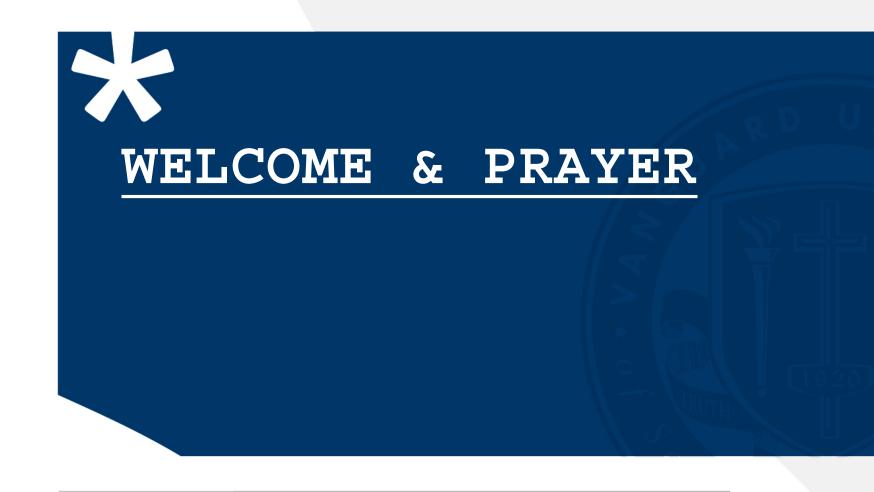
# GRADUATION INFORMATION MEETING

: Traditional Undergraduate

: W: WWW.VANGUARD.EDU/STUDENT-PORTAL/COMMENCEMENT

: E: COMMENCEMENT@VANGUARD.EDU

: P: (714) 966-5485



: W: WWW.VANGUARD.EDU/COMMENCEMENT

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### PATHWAY TO GRADUATION

- > OFFICIAL CHANNELS OF COMMUNICATION
- > CALENDAR FOR COMMENCEMENT CELEBRATIONS, CEREMONIES AND EVENTS
- > APPLICATION FOR GRADUATION
- > GRADFEST
- > TRANSITION TO CAREER
- > THINKING TOWARDS THE FUTURE
- > QUESTIONS

### OFFICIAL CHANNELS OF COMMUNICATION

COMMENCEMENT STUDENT PORTAL

www.vanguard.edu/student-portal/commencement

VANGUARD STUDENT EMAIL ADDRESS

\*\*\*\*\*@vanguard.edu







ATHLETICS \*

ALUMNI

APPLY

LOGIN

Q

**EMPLOYEE PORTAL** 

Global Education Student Account Center Financial Aid Commuter Kickoff HR Student Employment Office of Learning Assistance

Lions Link Academic Resource Center Mail Center Event Relations Disability Services Campus Public Safety Career Services

Living Well Information Technology Student Leadership Student Handbook OSE Forms Registrar Copy Center Health Center

All Forms AmoebaWeb Graduate Study Student Announcements Spiritual Formation and Chapel Counseling Center

STUDENT PORTAL

### **Student Portal**

#### **Announcements**









My Account



: W: WWW.VANGUARD.EDU/STUDENT-PORTAL/COMMENCEMENT

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# COMMENCEMENT DATES FOR CELEBRATIONS, CEREMONY AND EVENTS



## \* IMPORTANT DATES

### **ACADEMIC REGISTRATION - SPRING 2018**

November 6-10, 2017

### **APPLICATION FOR GRADUATION DUE**

December 1, 2017



## \* IMPORTANT DATES

### FINAL DATE FOR APPROVAL TO GRADUATE

March 23, 2018

### FINAL PAYMENT DUE WITH OFFICE OF **ACCOUNTING OPERATIONS**

April 1, 2018

### **CAREER SERVICES SURVEY DUE**

April 1, 2018



### IMPORTANT DATES

### **SENIOR CHAPELS**

Wednesday, October 11, 2017

Needham Chapel

Justin McIntee, Vice President for Advancement

Wednesday, November, 8, 2017
Needham Chapel
Dr. Ed Westbrook



# \* IMPORTANT DATES

### **BLACK & WHITE EVENT**

November 30, 2017

### **FINAL 40 PARTY**

March 26, 2018

### SENIOR FAREWELL WEEKEND

April 27-29, 2018



# \* IMPORTANT DATES

### **VETERAN CHALLENGE COIN**

April 13, 2018

### **APIC CELEBRATION**

April 18, 2018

### **BSU CELEBRATION & EL PUENTE CELEBRATION**

April 21, 2018



### COMMENCEMENT EVENTS

### **GRAD FEST**

Thursday, April 5, 2018 @ 10am-6:30pm

### **BACCALAUREATE**

Thursday, May 3, 2018 @ 7:30pm St. Andrews Presbyterian Church (Newport Beach, CA)



## \* COMMENCEMENT EVENTS

### TRADITIONAL UNDERGRADUATE COLLEGE **COMMENCEMENT CEREMONY**

Friday, May 4, 2018 @ 10AM Mariners Church (Irvine, CA) \* \* Ticketed Event\* \*

### **GRADUATE AND PROFESSIONAL STUDIES COMMENCEMENT CEREMONY**

Friday, May 4, 2018 @ 4PM Mariners Church (Irvine, CA) \*\*child care available\*\* \* \* Ticketed Event\* \*

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### ADVISING: REQUIREMENTS

- Major/ Core Requirements
- 124 semester units 40 upper division units
- 24 of the last 30 units completed at VU
- Minimum cumulative GPA of 2.0
- In order to participate in commencement you can't have more than 4 units outstanding (to be completed by end of summer term).

### A: Worldview (3 units) (Pending completion of unfinished activity)

 Course
 Title
 Needed
 Term
 Grade
 Credits
 Notes

 1. THEO-300C
 Christian World View
 2011FA
 3
 \*IP

#### B: Literature (3 units) (Not started)

Take 1 of the following: ENGL-300C, \*ENGL-312C, \*ENGL-431C, \*ENGL-432C (\*These courses are not recommended for students without a strong background in literature).

Course Title Needed Term Grade Credits Notes

1. 1 course needed

#### 4: Core Curriculum: Senior (3 units) (Not started)

Course Title Needed Term Grade Credits Notes
1. CHIS-400C Christian Heritage 1 course needed

### 5: Diversity/Multicultural Exposure Reqt (3 units) (Complete)

Take ANTH-102C, HIST-203C, HIST-204C or other approved Diversity Focused course. See Catalog for listing.

Course Title Needed Term Grade Credits Notes
1. ANTH-102C Intro to Cultural Anthropology 2010SP A 3



- Dates: November 6<sup>th</sup> 10th
- Seniors are given priority to register for classes on Monday, November 6<sup>th</sup>
- Make sure all requirements are fulfilled



### APPLYING TO GRADUATE

# Applications are available from:

- Your advisor
- Your department
- The Registrar's Office
- Online –



vanguard.edu/academics/registrar/forms



### APPLYING TO GRADUATE

# Turn in your Application for Graduation to your department prior to December 1.





# \* THE APPLICATION



#### GRADUATION APPLICATION

TRADITIONAL UNDERGRADUATE/GRADUATE SCHOOL

GRADUATION: FALL: SUMMER: B.A. B.S. BSN M.A. M.S. MSN M.T.S. (Circle one)

CAMPUS BOX #

EXPECTED TERM OF

The following application must be submitted to the Office of the Registrar by all students wishing to apply for the posting of The following appuration must be summered to the Office of the Argentian of an summer of appuration and provided as the first degree with Vanguard University. This serves as notification that the student is nearing the completion of the requirements for his/her degree. All requirements not currently recorded as complete by the Registra's Office must be listed on this application in order to proceed with the approval process. Applications must be submitted by the posted deadline for the intended semester of graduation.

Please use black or blue ink when completing this application.

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	Course #		ourse Title		Units	Minimum requirements for graduation for undergraduates: Minimum earned units: 124* (2.0 cum GPA)				
$\Box$						40 units must be upper division  *Must meet all CORE/Major/Elective requirements				
$\rightarrow$						NOTE TO THE STUDENT:				
						It is the responsibility of the student to notify the Graduation Analyst if there are any changes made to the information supplied on this application.				
						Please read and sign below:				
$\dashv$						I understand that if I do not complete my degree by the above graduation date, I may defer my application to the following Fail or Spring grad date. All requirements must be satisfied by that time. If I fail to				
						complete my degree by the deferred date, I must re-apply to graduate, and may be required to satisfy any requirements in effect at that time.				
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Tentative /	Approval by F	Ceristrar's Offic		De	rie.	Actual Date of Completion				



### FILLING OUT THE

### **APPLICATION**

# **Top Section:**

- ID number
- Name as you want it to appear on your diploma
- Campus mailbox
- Phone number
- Email address
- Major
- Minor (if applicable)
- Expected term of graduation



### GRADUATION APPLICATION TRADITIONAL UNDERGRADUATE/GRADUATE SCHOOL

GRADUATION:
SPRING:
FALL:
SUMMER:
BA B.S. BSN
M.A. M.S. MSN M.T.S.
(Circle one)

he following application must be submitted to the Office of the Registrar by all students wishing to apply for the posting of MAMS. It desired degree with Vanguard University. This serves as notification that the student is nearing the completion of the Quirements for his/her degree. All requirements not currently recorded as complete by the Registrar's Office must be listed on this application.

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				40 units must be upper division  *Must meet all CORE/Major/Elective requirements		
			$\neg$			
				NOTE TO THE STUDENT:		
				It is the responsibility of the student to notify the Graduation Analyst if there are any changes made to the information		
				Analyst if there are any changes made to the information supplied on this application.		
			$\neg$	Please read and sign below:		
			$\neg$	I understand that if I do not complete my degree by the above graduation date, I may defer my application to the following Fall or Spring graduation		
				date. All requirements must be satisfied by that time. If I fail to		
			$\neg$	complete my degree by the deferred date. I must re-apply to graduate.		
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				FINAL APPROVAL:		
Dept. Receipt:		Date	_	Signature by Registrar's Office Date		
		Date		ogamat v, mgatat i Onite Date		
Tentative Approval by Re	internal Office	Date	_	Actual Date of Completion		



# FILLING OUT THE APPLICATION

### **Middle Section**

- Only list courses in progress or work to be completed by graduation
- Off Campus units should only be those that we have not received transcripts for and have not been applied to your program.
- Signature and Date



Dept. Receipt

Tentative Approval by Registrar's Office

### GRADUATION APPLICATION TRADITIONAL UNDERGRADUATE/GRADUATE SCHOOL

EXPECTED TERM OF GRADUATION: SPRING: FALL: SUMMER: BA. BS. BSN MA. M.S. MSN M.T.S.

The following application must be submitted to the Office of the Registrar by all students wishing to apply for the posting of their degree with Vanguard University. This serves as notification that the student is nearing the completion of the (Circle one)

M.A. M.S. MSN M.T.S. (Circle one)

M.A. M.S. MSN M.T.S. (Circle one)

Please use black or blue ink when completing this application Minimum requirements for graduation for undergraduates Minimum earned units: 124\* (2.0 cum GPA) 40 units must be upper division

\*Must meet all CORE/Major/Elective requirements NOTE TO THE STUDENT: It is the responsibility of the student to notify the Graduation Analyst if there are any changes made to the info supplied on this application. Please read and sign below: Iunderstand that if do not complete my degree by the above graduation date. I may defir if do not complete my define from grad date. All requirements must be satisfied by that time. If I full to complete my degree by the degreed date. Insurt-a-apply to graduate, and may be required to satisfy any requirements in effect at that time. OFF-CAMPUS Courses/Units: FUTURE VUSC Courses/Units: Signature of Applicant FOR OFFICE USE ONLY MISSING REQUIREMENTS: □ Approved Status □ Approved Letter Sent EVALUATION OF UNITS: UPPER DIV: TOTAL VUSC Future Enrollment VUSC Current Enrollment Off-Campus Enrollment Completed at VUSC GPA check (TUG: 2.0; GRAD: 3.0) Missing Letter Sent HONORS: Com laude Com magna cum laude Cosumma cum laude GPA

FINAL APPROVAL:

Signature by Registrar's Office

Actual Date of Completion



# The Registrar's Office will review your application once Fall grades have been recorded

- be sure all transcripts are on file
- be sure all substitution/waiver forms are on file
- be sure to submit minor petition(s) to the department of your minor
- APPROVED: You will receive an
   "On Target" email
   NOT APPROVED: You will receive
   a "Missing" email. If you are missing something,
   take care of it as soon as possible.



### OFFICE OF ACCOUNTING OPERATIONS

### **Student Account Clearance Requirements:**

- 1) Account Balance Must Be Paid in Full:
  - December Grad Deadline November 1st
  - Spring Grad Deadline April 1st
- 2) Complete Perkins Exit Interview (if applicable)

Please Note: All communication from the Office of Accounting Operations will be sent directly to the student's VU email.

Failure to complete these items will prohibit students from participating in Gradfest and Commencement. Students will also not be cleared to receive transcripts and/or diploma.



If you are not approved to graduate by

Friday, March 23

You may not be able to participate in Commencement



# Tickets for "on-target" students will be available beginning March 15.





### April 5, 2018 - 10am-6:30pm

- Purchase your cap & gown
- Order Announcement Cards
- Vanguard Alumni Swag and Souvenirs
- Class Rings, Diploma Frames, Souvenir Tassels
- Guest Services:
  - Disabilities Accommodations
  - Translation Services



### Applications are due to your department by

Friday, December 1

**Grad Fest** 

April 5, 2018

**Baccalaureate** 

May 3, 2018

**Commencement Ceremonies** 

May 4, 2018

: W: WWW.VANGUARD.EDU/STUDENT-PORTAL/COMMENCEMENT

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### WE'RE HERE TO HELP YOU SUCCEED

- Career Direction
- Graduate School Assistance
- Job Listings and Job Search
- LinkedIn Feedback
- Resume and Cover Letter Development
- Interview Practice

### **LIONSLINK**

www.vanguard.edu/lionslink

### **CAREER OUTCOMES SURVEY**

Located 2nd Floor Scott www.vanguard.edu/career/ careerservices@vanguard.edu



### **CAREER OUTCOME SURVEY**

### **REQUIREMENT** to go through Grad Fest

**EMAIL #1:** 2 weeks prior to Grad Fest

Subject: Graduation Day is just around the corner

**EMAIL #2:** 1 week prior to Grad Fest

Subject: Class of Month Year - Please complete the outcome survey for Vanguard University

Located 2nd Floor Scott <u>www.vanguard.edu/career/</u> careerservices@vanguard.edu . W: WWW.VANGUARD.EDU/COMMENCEMENT

: E: COMMENCEMENT@VANGUARD.EDU

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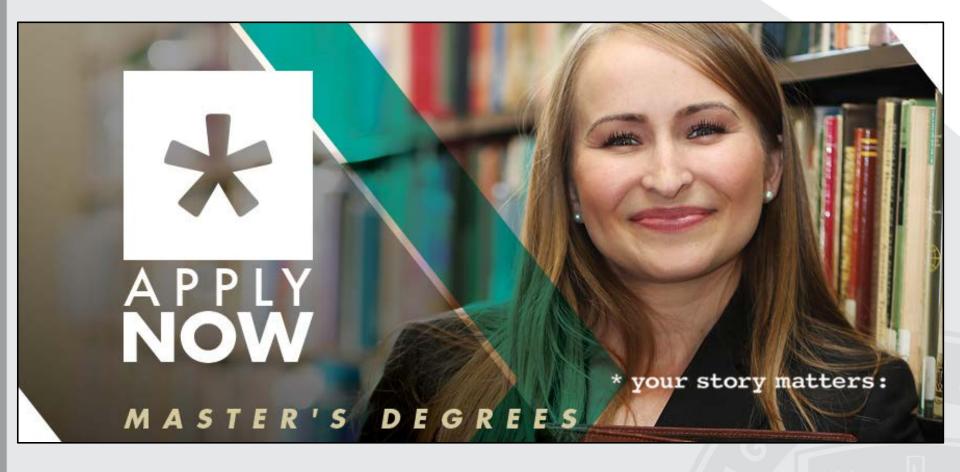
### VU ALUMNI ASSOCIATION

### VANGUARD UNIVERSITY ALUMNI ASSOCIATION

- Upon graduation you are automatically a member
- \* ATTEND ALUMNI EVENTS stay connected
- Follow and post on our alumni FACEBOOK page and join our LINKEDIN page.
- CAREER SERVICES for life
- **\* BENEFITS** 
  - Discount to use Needham Chapel
  - Free discount program nationally for restaurants, hotels, movie theaters, concerts, service centers, spas, theme parks and more <a href="http://vuperks.abenity.com">http://vuperks.abenity.com</a>

### \* YOUR STORY MATTERS

Share your ongoing story with our Vanguard community <a href="http://www.vanguard.edu/alumni/classnotes/">http://www.vanguard.edu/alumni/classnotes/</a>



### **GRADUATE PROGRAMS IN:**

Clinical Psychology — Education — Nursing Organizational Development - Religion : W: WWW.VANGUARD.EDU/STUDENT-PORTAL/COMMENCEMENT

: E: COMMENCEMENT@VANGUARD.EDU

: P: (714) 966-5485



# QUESTIONS

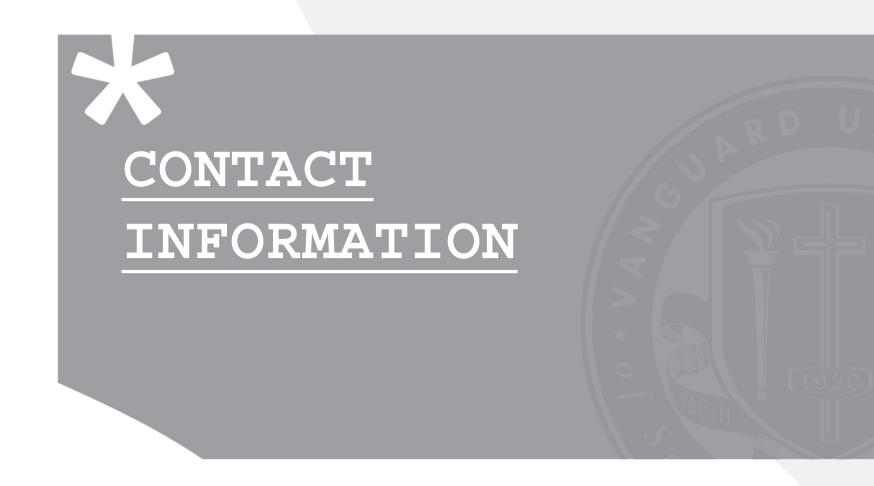




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# \* COMMENCEMENT OFFICE

### **CONTACT INFORMATION**

WEBSITE: www.vanguard.edu/student-

portal/commencement

EMAIL: commencement@vanguard.edu

**PHONE:** (714) 966-5485