



## GRADUATE EDUCATION REFERENCE FORM

### TO THE APPLICANT

Print your name and address on the line below and indicate whether you wish to **WAIVE** your right of access to this reference. Then submit this form to your recommender to complete and return to Vanguard University.

Name of Applicant \_\_\_\_\_  
Last First Middle

Applicant's Address \_\_\_\_\_  
Number and Street City State Zip

Phone (\_\_\_\_\_) \_\_\_\_\_ Email \_\_\_\_\_

- I, the above named applicant, **WAIVE** any rights to read or obtain copies of this recommendation knowing that this waiver is NOT required as a condition for admission.
- I, the above named applicant, **DO NOT WAIVE** any right I have to read or obtain copies of this form after it has been completed by the recommender and mailed to Vanguard University Graduate Admissions.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Term you are applying for admission:  Fall  Spring  Summer Year: \_\_\_\_\_

### TO THE RECOMMENDER

The Admissions Committee cannot use letters of reference intended to be confidential unless the applicant waives any and all rights of access to this letter. If this reference is intended to be confidential, the student must indicate it above.

The University is particularly interested in an evaluation of the applicant's potential for academic and professional achievement in the field indicated. Explicit descriptions of academic strengths and weaknesses are more helpful to the candidate than routine praise. Comments about character, integrity, or motivation are also appreciated, if pertinent. The experience upon which the opinion of the writer is based should be described. Rankings should be related to other students in the same class or academic program, or other persons of comparable experience.

*PLEASE USE THE SPACE PROVIDED TO WRITE ABOUT THE APPLICANT, OR ATTACH A SEPARATE LETTER.*

	Upper 1 or 2%	Upper 10%	Upper 25%	Upper Half	Lower Half	No Basis For Judgment
Intellectual Ability						
Imagination and Creativity						
Ability in Oral Expression						
Writing Ability						
Character & Personal Integrity						

Among the individuals I have known in recent years in the applicant's field and at a comparable level of study/achievement, I would rank this applicant in the upper \_\_\_\_\_ %

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