

The following worksheet is to aid you with determining the financial costs associated with your study abroad program. Please use this as a guide and consult with your Financial Aid Counselor and the Office of Global Education and Outreach to answer any questions.

Vanguard University does not allow any institutional aid to be utilized for study abroad programs. Federal, State and outside scholarships may apply. Check with specific guidelines of each.

<b>Item</b>	<b>Description</b>	<b>Estimated Cost</b>
Tuition	Is this program based on Vanguard tuition rates or outside partner rates?	
Room and Board	What is the room and board rate? What does it include?	
Flights	Make sure to remember taxes/fees and baggage charges	
Visa	Does the program require a student or travel visa?	
Entrance Tax	Does the country require an entrance tax upon arrival?	
Passport	Is your passport current and will not expire within 6 months of the end date of your program?	
Insurance	Is international insurance included in the program fees or needed?	
Study Abroad Administrative Fee	Is there a fee for this program?	\$500
Food	Duration of program, additional travel	
Lodging	If not included in program cost, what lodging options are available?	
Transportation	Local transportation needs (bus, taxi, train)	
Tourism/Expeditions	Local travel on weekends (additional countries/cities, museums, concerts, sightseeing)	
Clothing	Is different clothing needed for this program (winter, business, etc.)	
Misc. Expenses	Course books, international phone or plan, bedding, computer, camera, adapter/converter, etc.)	
<b>Total Expenses</b>	<b>Sum of all expenses</b>	

Federal/State Aid	Is any Federal or State aid available for this program?	
Scholarships	Awarded scholarships	
<b>Total Income/Aid</b>	<b>Sum of expected aid to be applied towards program</b>	

<b>Total</b>	<b>Total amount needed to pay out-of-pocket or take additional loan (Total Expenses – Total Income/Aid)</b>	
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