



Name: _____

Student ID: _____

Appeal Term: Fall 20 ____ Spring 20 ____ Summer 20 ____ Advisor's Name: _____

Select the option below that applies to you and attach the required supporting documentation. Incomplete appeals will be marked with a status of 'incomplete' in myVU and will not be reviewed until all requested documentation has been submitted. Please allow up to 30 days for processing.

- Satisfactory Academic Progress (SAP):** Federal aid disqualification due to not meeting SAP requirements.
 - Student Statement: Explain reason SAP was not met, what will change, and how you intend to meet academic requirements going forward.
 - Academic Plan: Meet with advisor to develop academic plan. Attach copy of plan.
 - Advisor Statement: Include signed letter from advisor in support of appeal.
 - Supporting documentation (if applicable).
- Loss or Reduction of Merit Award:** Institutional aid disqualification due to not meeting GPA requirement and/or failure to complete required units.
 - Student Statement: Explain reason renewal requirements were not met, what will change, and how you intend to meet academic requirements going forward.
 - Academic Plan: Meet with advisor to develop academic plan. Attach copy of plan.
 - Advisor Statement: Include signed letter from advisor in support of appeal.
 - Supporting documentation (if applicable).
- Extra Semester of Institutional Aid:**
 - Student Statement: Explain reason additional semester of institutional aid is being requested.
 - Academic Plan: Meet with advisor to develop academic plan. Attach copy of plan.
 - Advisor Statement: Include signed letter from advisor in support of appeal.
 - Supporting documentation (if applicable).

STUDENT CERTIFICATION

I affirm this form and all supporting documents contain accurate information. I understand submitting an appeal does not guarantee my financial aid award will be reinstated. Appeals may take up to 30 business days to process after all required documentation is submitted.

Student Signature: _____

Date: _____