VANGUARD UNIVERSITY
Financial Aid

CADAA Dependent Verification Worksheet
Group 1 – 2023-2024

*Your 2023-2024 California Dream Act Application (CADAA) was selected for a process called verification. The California Student Aid Commission requires Vanguard University (VU) to verify your CADAA information. VU must request any documents that are necessary to confirm the data entered on the CADAA. If discrepancies are found, we may need to request additional documentation and/or we may make required updates to your application to ensure your CADAA contains accurate information. We will send an email notice to the student's @vanguard.edu email account when verification is complete. All verification documents must be submitted to our office by **June 1,2023**.

NOTE: We will not accept incomplete forms. If a section does not apply to you, please mark N/A.

Name:_____ Student ID:_____

A. HOUSEHOLD/FAMILY INFORMATION
List ALL of the people in your household, including:

- **Yourself** and **your parent(s)** (including stepparent) even if you don't live with your parent(s)
- **Your parents' other children**, even if they don't live with your parent(s), if (a) your parents will provide more than half of their support from July 1, 2023 through June 30, 2024, or (b) the children would be required to provide parental information when applying for student financial aid
- **Any other people** if they <u>currently</u> live with your parents and your parents provide more than half of their support and <u>will continue</u> to provide more than half of their support from July 1, 2023 through June 30, 2024.

Write the names of <u>all</u> household members in the space(s) below. Also, write in the name of the college for any household members who will be attending at least half time between July 1, 2023 and June 30, 2024, and will be enrolled in a degree, diploma, or certificate program.

Full Name	Age	Relationship	College
		SELF/STUDENT	Vanguard University

B. <u>STUDENT</u> TAX FORMS AND INCOME – DO NOT leave any blanks

    Tax Return Questions:

    Have you filed taxes for 2021?

      ☐ **Yes:** I **have already filed** a 2021 Income Tax Return

      Check the box that applies:

        ☐ **Option 1:** I will submit a **2021 IRS Tax Return Transcript or signed Tax Return** (Form 1040) with Schedules 1, 2, or 3, if filed. Transcripts can be requested via <u>IRS.gov</u> or 1.800.908.9946. Be sure to request the "IRS Tax Return Transcript" **not** the "IRS Tax Account Transcript."

        ☐ **Option 2:** I have filed an amended IRS income Tax Return, granted identity theft, or filed a non-IRS income tax return **(Contact Financial Aid office for further instructions)**.

      ☐ **No: I did not file** a 2021 Income Tax Return with the IRS

      Check the box that applies:

        ☐ I was not employed and had no income earned from work in 2021 **(Mark chart(s) N/A as necessary)**.

        ☐ I was employed in 2021 and have listed below the names of all employers and the amount earned from each employer in 2021 **(Please list all employers, even if they did not issue a W-2 or a 1099 form)**. Provide copies of all 2021 IRS W-2 forms issued to the student by their employers.

2021 Student Income Information for Nontax Filers

Employer's Name	2021 Amount Earned	IRS W-2 Provided?
(Example) Samson's Coffee Shop	$3,485	Yes
	$	
	$	
	$	
Total Amount of Income Earned from Work	$	

C. <u>PARENT</u> TAX FORMS AND INCOME – DO NOT leave any blanks

    Tax Return Questions:

    Have you filed taxes for 2021?

      ☐ **Yes:** I **have already filed** a 2021 Income Tax Return

      Check the box that applies:

        ☐ **Option 1:** I will submit a **2021 IRS Tax Return Transcript OR signed Tax Return** (Form 1040) and Schedules 1, 2 and, 3, if filed. Transcripts can be requested via <u>IRS.gov</u> or 1.800.908.9946. Be sure to request the "IRS Tax Return Transcript" **not** the "IRS Tax Account Transcript."

        ☐ **Option 2:** I have filed an amended IRS income Tax Return, granted identity theft, or filed a non-IRS income tax return **(Contact Financial Aid office for further instructions).**

      ☐ **No: I did not file** a 2021 Income Tax Return with the IRS

      Check the box that applies:

        ☐ I was not employed and had no income earned from work in 2021 **(Mark chart(s) N/A as necessary)**.

☐ I was employed in 2021 and have listed below the names of all employers and the amount earned from each employer in 2021 **(Please list all employers, even if they did not issue a W-2 or a 1099 form)**. Provide copies of all 2021 IRS W-2 forms issued to the student by their employers.

2021 Parent Income Information for Nontax Filers

Employer's Name	2021 Amount Earned	IRS W-2 Provided?
(Example) Samson's Coffee Shop	$3,485	Yes
	$	
	$	
	$	
Total Amount of Income Earned from Work	$	

D. FOR PARENT NON-TAX FILERS: You must provide documentation from the IRS or other relevant tax authority dated on or after October 1, 2023 that indicates a 2021 IRS income tax return was not filed with the IRS or other relevant tax authority. A confirmation of non-filing can be obtained from the IRS using Form 4506-T and checking box 7. If appropriate, a similar confirmation from another taxing authority (e.g., a U.S. territory or a foreign government) is also acceptable.

E. SIGNATURE (Required)

I (we) certify that the information provided on this form and all attached documentation is true and complete to the best of my (our) knowledge. I (we) agree to provide further documentation for verification if requested by the Financial Aid Office.

Student Signature:_____   Date:_____

    Electronic signature not accepted

Parent Signature:_____   Date:_____

    Electronic signature not accepted