



**VANGUARD
UNIVERSITY**

APPLICATION FOR FACULTY EMPLOYMENT

Office of the Provost

PERSONAL INFORMATION

LEGAL NAME: FIRST, LAST, MI _____ DATE: _____

HOME ADDRESS: _____

CITY, STATE, ZIP: _____

EMAIL ADDRESS: _____

PHONE: Home _____ Cell/Mobile _____

☐ Yes ☐ No If hired, can you provide proof of your legal right to work in the United States? (Proof of identity and legal authority to work in the United States is a condition of employment.)

☐ Yes ☐ No Will you now or in the future require visa sponsorship for employment at Vanguard University?

☐ Yes ☐ No Have you ever been terminated from employment or resigned in lieu of termination?

If "yes," please explain. _____

☐ Yes ☐ No Are any relatives, friends, or members of your household current employee(s) of Vanguard University?

If "yes," please list their name(s). _____

EMPLOYMENT DESIRED

POSITION YOU ARE APPLYING FOR: _____

☐ Full Time ☐ Part Time ☐ Adjunct

DATE YOU CAN START: _____

Are you currently employed? ☐ Yes ☐ No If you answered "yes," may we contact your present employment? ☐ Yes ☐ No

How did you learn about this position? _____

Have you applied for other positions at Vanguard University? ☐ Yes ☐ No

If "yes," please list the positions (s): _____

Are you able to perform the essential functions of the position applied for, either with or without reasonable accommodations? ☐ Yes ☐ No

EDUCATIONAL AND EMPLOYMENT INFORMATION

Please attach a copy of your current curriculum vita containing the following information:

- Colleges or universities attended, their location, and degree or units earned. (Note: All degrees will be verified by notarized transcripts from the degree-granting institutions prior to employment.)
- Majors or fields of study, including undergraduate and graduate majors, minors, and areas of concentration
- Beginning with the most recent activities, a chronological listing of teaching experience, including the name and location of the institutions, title or academic rank, full or part-time employment, and inclusive dates of employment



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- A specific listing of courses previously taught
- Publications, presentations, honors, awards, and memberships in professional organizations
- Beginning with the most recent employment, position or title, full or part-time, and inclusive dates of employment
- Any other qualifying experience, whether paid or voluntary or other information you wish to have considered
- The names, addresses, and telephone numbers of at least three people not related to you whom we may contact for an evaluation of your professional abilities. Additional names may be requested of finalists.

PERSONAL STATEMENT AND PASTORAL REFERENCE

- Please attach a brief statement on each of the following topics (no more than 750 words each):
 - Personal Testimony of Relationship with Jesus Christ
Please provide a brief account of your experience of coming to faith in Christ. Include information regarding current church attendance, ministry, outreach and service involvement, and any experience you have had with the Assemblies of God or other Pentecostal churches.
 - Philosophy of Christian Education and Role of a Christian University
Explain what you believe to be the elements essential to the educational theory and practice of a Christian University.
 - Integration of Faith, Teaching, and Scholarship
Explain how you integrate your faith with your discipline and in your teaching and scholarship.
- Please attach a letter of reference from your pastor or other church leader.

VANGUARD UNIVERSITY'S MISSION AND IDENTITY

The purpose of Vanguard University is to pursue knowledge, cultivate character, deepen faith, and equip each student for a Spirit-empowered life of Christ-centered leadership and service.

To fulfill that purpose, Vanguard gathers a community of learners resolved to blend the pursuit of academic excellence with growth as authentic Christians. The educational experience at Vanguard, therefore, promotes the integration of faith, learning, and living. The university believes that scholarship in the arts, sciences, and professional studies illuminated by Christian truth fosters the intellectual development, moral maturity, and spiritual vitality of students. The university motto—Truth, Virtue, and Service—expresses our conviction that learning involves the whole person: head, heart, and hands.

A hallmark of a Vanguard education is the emphasis on the relational and collaborative nature of learning. The university cultivates a campus ethos that embraces a personal learning experience. Caring and supportive relationships among students, faculty, and staff provide opportunities for persons to share their faith journeys, to explore their hopes, and to nourish their souls. The community provides a safe place for free inquiry into the nature of truth, the acquisition of knowledge, the resolution of intellectual challenges, and the exploration of Christian faith for everyday living and for the enrichment of the life of the mind.

Under the auspices of the Assemblies of God in Southern California, the university embraces its Pentecostal heritage of Spirit-empowered life and thought. Faculty, staff, and students display considerable diversity in denominational affiliation, cultural heritage, and academic pursuits. Together, they affirm the authority of Scripture, the Lordship of Jesus Christ, and belief that human nature, though marred by sin, enjoys nevertheless the potential of personal redemption through God's salvation in Jesus Christ. From this Evangelical and Pentecostal perspective, and in service to the church and society, the Vanguard community commits itself to global Christian witness and to social transformation.

THEOLOGICAL STATEMENT

As a Christian comprehensive university of liberal arts and professional studies, informed by its evangelical persuasion, Pentecostal heritage and affiliation with the Assemblies of God, VUSC affirms the following confession of faith:

We believe:

- The Bible to be the inspired and only infallible and authoritative Word of God.
- That there is one God, eternally existent in three persons: God the Father, God the Son and God the Holy Spirit.



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- In the deity of our Lord Jesus Christ, in His virgin birth, in His sinless life, in His miracles, in His vicarious and atoning death, in His bodily resurrection, in His ascension to the right hand of the Father, and in His personal future return to this earth in power and glory to rule over the nations.
- That the only means of being cleansed from sin is through repentance and faith in the precious blood of Christ.
- That regeneration by the Holy Spirit is absolutely essential for personal salvation.
- That the redemptive work of Christ on the cross provides healing of the human body in answer to believing prayer.
- That the baptism in the Holy Spirit, according to Acts 2:4, is given to believers who ask for it.
- In the sanctifying power of the Holy Spirit, by whose indwelling the Christian is enabled to live a holy life.
- In the resurrection of both the saved and the lost – the one to everlasting life and the other to everlasting separation from God.

I affirm and embrace this statement of faith.

☐ Yes

☐ No

If “yes,” but with qualifications, please explain:

VANGUARD UNIVERSITY COMMUNITY STANDARDS

As a Christian comprehensive university of liberal arts and professional studies, informed by its evangelical persuasion and Pentecostal heritage, VUSC has the expectation that its community members will maintain a lifestyle consistent with the standards of Biblical teaching with relationship to the University community, including the following:

- To love God and all members of the VUSC community;
- To practice righteousness and justice in dealing with one another, to help those in need, and to seek reconciliation when personal differences arise (Micah 6:8, Matt. 18:12-17);
- To fulfill one's potential for spiritual growth by active, regular participation in worship and service within a local church community;
- To accept the responsibility of the Great Commission (Matt. 28:19-20) by participating in the outreach ministries of the community; and
- To live a life marked by the love of Christ, consistent with Biblical standards.

Undergraduate students, while enrolled at VUSC, are required to abide by similar standards and faculty and staff are encouraged to model and support them in this endeavor. These standards can be found in the Student Handbook at <https://www.vanguard.edu/student-life>.

If hired, I agree to abide by the community standards listed above.

☐ Yes

☐ No

If you answered “no,” please explain any reservations you may have:

INCOMPLETE OR UNSIGNED APPLICATIONS WILL NOT BE ACCEPTED

By signing below, I certify that the facts contained in this application and on the attached curriculum vita are true and complete to the best of my knowledge. I understand that any false, fraudulent, or misleading oral or written statement contained in my application materials or made in the course of any related employment process, whether made by me or by others at my request, or omissions, will result in rejection of my application, denial of employment, or if discovered after hire, dismissal from employment at Vanguard University of Southern California (VUSC).

I understand that if I am offered employment, such offer may be and is conditioned upon the successful completion of a reference check, background investigation, criminal conviction check, applicable licensure/certification verifications and I-9 verification.

I understand that should a search of public records (including records documenting an indictment, conviction, civil judicial action, tax lien or outstanding judgment) be conducted by internal personnel employed by VUSC, I am



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entitled to copies of any such public records obtained by VUSC unless I mark the check box below. If I am not hired as a result of such information, I am entitled to a copy of any such records even though I have checked the box below.

☐ I waive receipt of a copy of any public record described in the paragraph above.

I authorize VUSC and its agents to investigate all statements and references contained herein and on the submitted curriculum vitae. I further authorize references and employers listed on my application materials to, without prior notice to me, give VUSC any and all information concerning my previous employment and any pertinent information they may have, personal and otherwise, related to my suitability for employment and release them and VUSC from all liability for any damage that may result from utilization of such information.

If I am employed, I acknowledge that there is no specified length of employment and that this application does not constitute an agreement or contract for employment. Accordingly, either I or VUSC can terminate the relationship at will, with or without cause, at any time with or without prior notice. Nevertheless, should I sign a Faculty agreement to teach at Vanguard, that agreement will supersede this provision and would govern selected terms of my employment. In addition, I understand that VUSC will conduct a background check for the final candidate. If the investigation involves a third party reporting agency, I understand I will be asked to sign a separate authorization form. I also understand and agree that no representative of VUSC has any authority to enter into any agreement for employment for any specified period of time, or to make any agreement contrary to the at-will relationship described above, unless it is in writing and signed by the President of VUSC.

I hereby acknowledge that I have read the foregoing in its entirety, understand it, and agree to its terms.

Printed Name

Signature

Date

Vanguard University of Southern California (VUSC) does not discriminate on any basis prohibited by any law applicable to VUSC.

Vanguard University of Southern California in compliance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crimes Statistics Act (formerly the Campus Security Act), provides prospective employees, students and their parents access to its Annual Security Report. The report describes the university's safety and security services and procedures and provides crime and disciplinary referral statistics for the three previous years.

You may obtain a copy of this report by contacting: The Campus Safety Department, Vanguard University of Southern California, 55 Fair Drive, Costa Mesa, CA 92626, phone: (714) 556-3610 x4990, email: CampusSafetyDirector@Vanguard.edu