

ENGLISH 120C: PERSUASIVE WRITING

Instructor: Dr. Daven M. Kari

Class Meeting Days: TuTh

Office: English Department, Scott Building, 2nd floor, 714-556-3610, extension **2513**

Office Hours: M 9:00-12:00; TuTh noon and by appointment before or after classes

Required

Texts: Rottenberg, Annette T., and Donna Haista Winchell. *Elements of Argument: A Text and Reader*. 8th ed. Boston: Bedford/St. Martin's, 2006.

Troyka, Lynn Quitman, and Douglas Hesse. *Simon & Schuster Handbook for Writers*. 8th ed. Upper Saddle River, NJ: Pearson Prentice Hall, 2007.

Recommended

Text: *The American Heritage Dictionary, Webster's New World Dictionary*, latest College Edition, or another reputable, full-sized dictionary

Materials: Composition Folder, c. 9" X 12", *no* rings or prongs
Composition Paper (clean edged, c. 8 1/2" X 11")

Manuscript

Requirements: Type all three major papers on standard-sized, regular bond typing paper. On page one, double-space your name, instructor, course and section number, and date on four separate lines in the upper left side of the page and within the one inch margins. Place the title on the second line below the information block just described, then type the first line of your paper on the second line below the title. Double-space the text and leave one inch margins. Place your last name, section number, the current date, and a page number across the top of each page; triple-space after this heading before starting to type the text. Handwritten assignments should be written legibly with black or blue ink on standard composition paper. Paper clip (do not staple) all assignments. Present each essay in a pocket folder without binder clips, along with all materials leading to the final draft.

Completion of

Assignments: To receive credit for English 120C, each student must complete all preliminary drafts and major essays. Failure to complete the work for one of these four units will result in a failing grade for the entire course.

Daily Work: Students are individually responsible for all daily work. If you miss a class, make arrangements to copy class notes and assignments prior to the next class meeting.

Due Dates: All assignments are due no later than the date specified. Late papers will not be accepted, except in the event of an unanticipated and excused absence, such as your own serious illness or a death in your immediate family.

Attendance: Because English 120C involves considerable in-class work, students are expected to attend all classes. Any absences will affect the student's performance in this course, and may affect his or her grade. If a student misses more than four classes (2 weeks) for any reason, the student's grade will be lowered one letter grade. If the student misses more than six classes (1/5th of the classes), the student will automatically fail himself or herself in the course. A limited number of make-up options may be offered for students facing unanticipated and unavoidable conflicts. Regularly scheduled conflicts with work do not count as excused absences. Students who forget to bring their book or written work for peer group evaluation, or who spend class time doing homework for other classes, chatting with friends, playing with computers, or sleeping, will be marked absent.

Rewrite

Policy: Revision and editing workshops for each essay are scheduled during regular class time. Furthermore, for the first three units, you are welcome to rewrite your graded paper and try for a higher grade, *provided that your first grade is C- or higher*. Your highest grade will stand, so you need not worry about losing points. Do note, however, that rewrites involve more than resolving simple mechanical errors. To improve your grade you will need to deal with comments about content as well as those about mechanics. Submit the rewrite along with the original graded version. *This revision is due within two weeks after the graded paper has been returned to you, or by the last day of class for the last assignment.*

Grading: Individual units are weighted as follows:

Description Unit	100 points
Analysis & Library Research Unit:	100 points
Literary Analysis Unit:	100 points
Essay Exam over Literature	100 points
Class participation & performance, including quizzes & tests	<u>100 points</u>
Total	500 points

Due dates for major units are given in the syllabus and will be announced in the special handouts given for each. Class participation and performance will be based on daily and in-class work. Regular attendance and active participation are vital to this part of your grade. At the end of the semester, grades will be assigned as follows:

450 points and above	= A
400-449 points	= B
350-399 points	= C
300-349 points	= D
299 points and below	= F

Use of

Papers: Portions of your essays may be duplicated for class discussions. The author's name will not be mentioned unless the student gives prior permission. If you write something confidential which you do not want to have shared with the rest of the class, be sure to give the instructor a note alerting him to this situation.

Conferences: Conferences will be required for the first major unit. Should you need additional conferences, you are welcome and encouraged to schedule them. To make the best use of your time and your instructor's, always come with specific questions about how you can improve your writing. When you make special appointments, keep them. If you must cancel, please call as far in advance as possible, preferably 24 hours.

Plagiarism: One of the best signs of maturity is respect for other people's property and rights. Taking other people's ideas, formulas, phrases, or writings without giving proper credit constitutes a theft, commonly known as plagiarism. Any student found guilty of this crime will be subject to failure in English 120C and possible further disciplinary action by the Academic Dean's Office.

SYLLABUS SCHEDULE

August 31 (Th)	Introduction
September 5 (Tu)	Diagnostic Test—bring Scantron card and # 2 pencil Rest of schedule to be given Bring Textbook
September 7 (Th)	<i>Elements of Argument</i> , pp. 1-22
September 12 (Tu)	<i>Elements of Argument</i> , pp. 26-44, 137-147
September 14 (Th)	<i>Elements of Argument</i> , pp. 104-128, 148-154
September 19 (Tu)	Complete draft of Essay 1 due for Peer Group Evaluation
September 21 (Th)	Conferences with instructor in office--no class meeting Complete, typed draft due for conference. <i>Handbook for Writers</i> , pp. 249-261
September 26 (Tu)	Conferences with instructor in office--no class meeting Complete, typed draft due for conference. <i>Handbook for Writers</i> , pp. 94-95, 449-485
September 28 (Th)	Conferences with instructor in office--no class meeting Complete, typed draft due for conference. <i>Handbook for Writers</i> , pp. 377-381, 388-398
October 3 (Tu)	Essay 1 due in final typed form, along with all previous drafts and notes presented in composition folder. Preview of Next Unit <i>Elements of Argument</i> , pp. 157-193
October 5 (Th)	<i>Handbook for Writers</i> , pp. 495-552

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October 10 (Tu) Choose a thesis and begin library research.
Come prepared to ask questions about using the library and finding
sources.
Library Tour, if possible.

October 12 (Th) *Handbook for Writers*, pp. 561-625, 697

October 17 (Tu) Discussion of Essay 1--Student Samples
Elements of Argument, pp. 220-251

Rest of schedule to follow